



## Freshman Orientation

Freshman parents and scholars!

We are pleased to announce that we will be holding sessions for freshman to come to Ignite starting the week of September 14, to meet their teachers in person, and to review safety guidelines and procedures for returning to in-person classes on September 28<sup>th</sup>.

These sessions will follow state guidelines and will take place in socially distanced, small groups once the scholars arrive to Ignite. All scholars will be required to wear a mask during these sessions unless excused with a medical waiver.

**Please note that THIS IS NOT REQUIRED, BUT OFFERED TO SCHOLARS WHO ALREADY CHOSE OPTION 1 IN-PERSON INSTRUCTION.**

**Time:** 8am-10am each day

**Calendar:** (Freshman Only)

Monday, September 14: Biomedical Sciences

Tuesday, September 15: Pre-Nursing

Thursday, September 17: Engineering

Friday, September 18: Design

Monday, September 21: Computer Science

Tuesday, September 22: Education/Logistics (Juniors and Seniors)

**Transportation:**

Kenton

- Kenton County Scholars will be transported from their home high school to Ignite and back to their home high school. Scholars wishing to take the bus should report to their home high school no later than 7:30am at the front entrance of the building.
- Scholars who rode the bus to Ignite will be transported back to their home high school and will be dropped off at the front of the building around 10:25am.
- Kenton County busses will not be providing transportation to and from scholar homes.
- Kenton County Scholars can also be dropped off directly at Ignite, no earlier than 7:50am. Scholars using car transportation must be picked up no later than 10:15am.

Boone

- Boone County busses will pick up scholars at their homes and transport them to the home high schools. When they arrive at their home high school, they will take another bus to Ignite.
- Scholars who ride the bus to Ignite can be transported directly home from Ignite.
- Boone County Scholars can also be dropped off directly at Ignite no earlier than 7:50am.

Walton Verona

We will be communicating with you in the next day or so regarding transportation.

Please note that Ignite will be taking scholar temperatures as they enter the building. Per state guidelines, any scholar with a temperature above 100.4 for longer than 5 minutes will need to be picked up immediately by a parent or guardian.

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PLEASE TAKE YOUR SCHOLAR'S TEMPERATURE BEFORE THEY LEAVE TO COME TO IGNITE.

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**Ignite will follow KDE Expectations as follows:**

1. Social distancing
  - Classrooms are set up to be socially distanced while being seated.
  - Arrows in the open spaces to designate flow of traffic
2. Cloth face coverings
  - Required by all scholars and staff members at all times (no lunch at Ignite during these days).
  - Ignite has extra masks for those without
3. Screening and school exclusion
  - 4 staff members stationed outside at the bus entrance on the side taking temperatures as scholars come in. (Fitness area has been set up as an isolation area for those with temperatures at or above 100.4)
  - 3 staff members taking temperatures in the front where car riders enter. (Area in the hallway outside of nurse's office has been set up as an isolation area for those with temperatures at or above 100.4)
4. Sanitation and environmental factors
  - Scholars will only be seated in one area during their visit (in groups of 15 or less including the teacher). The first session is 8:00-9:30am. Scholars will tour where their other classes will be from 9:30-10:00am, and will then exit the building.
  - Custodial staff will clean areas once the scholars have exited.
5. Contact tracing
  - Teachers will submit assigned seating plans prior to scholars arriving to school.

Please visit our website for more information on Ignite safety guidelines for COVID-19.

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# Resources

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We realize that a lot of families are struggling during this time, and we want to help.

If your family is in need of food or clothing, please email [Susanne.Hemingway@boone.kyschools.us](mailto:Susanne.Hemingway@boone.kyschools.us).



## Dual Credit Classes

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### Gateway Dual Credit students:

#### Helpful videos

Accessing Gateway Accounts: [https://youtu.be/46\\_4aOGAYS4](https://youtu.be/46_4aOGAYS4)

Logging in to Blackboard Collaborate: <https://youtu.be/wCb94239iqA>

### Gateway Account login issues

#### **Already set up your account but forgot your username and PW?**

Click on the link below to set up your Gateway Student Profile/Account again. It will allow you to view your username again and reset your password. **BE SURE TO WRITE YOUR USERNAME DOWN!**

#### [Reset Student Profile/Account Link](#)

#### **Just need to reset your password?**

Click on the link below to reset your Gateway Password.

#### [Reset Password Link](#)

#### **Issues with setting up your account?**

Contact the Gateway IT HelpDesk 859-442-4100 or by email at [gw-ithelpdesk@kctcs.edu](mailto:gw-ithelpdesk@kctcs.edu)

## Need your Gateway Student ID number?

Call the Gateway Information Commons Desk **(859) 441-4500**

Dual Credit students can check their account online and make tuition payments: [Options for how to pay and payment plans](#) Dual Credit tuition for Fall 2020 is \$71.60 per credit hour. This does not include the E-Content fee for the online textbooks. Contact your instructor for course textbook options.

If you missed the Dual Credit presentation, here it is! <https://youtu.be/VjE-1eAGAYl>

## Student Lunches

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Please see the information below regarding breakfast and lunch availability for scholars:

Kenton County-

<https://www.kenton.kyschools.us/News/70361#sthash.4yauHCfi.dpbs>

Boone County-

<https://www.boone.kyschools.us/News/30865>

The survey to sign up for Boone County lunches is closed Mondays 7am – Thursdays 7am for meal preparation.

Walton Verona-

<https://docs.google.com/forms/d/e/1FAIpQLSd1bfAOfliHTP-nYpxyFUNmp20xJ0OqfJfcdhlz-p7f8ZoRCQ/viewform>



## From the First Aid Room

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We have a new nurse at Ignite this year, Noelle Stoner. Welcome Mrs Stoner! We are also glad to have our Health Clerk Mrs Daily back this year!

As stated in the Boone County Schools Re-Entry Guidance Document provided by Superintendent Matthew Turner, all parents/guardians will be asked to sign the [COVID Back to School Form](#) that requires a commitment by parents/guardians to:

- Keep children at home if they are sick



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- Take student's temperature each morning and keep the child home if they have a temperature at or above 100.4. Temperature will also be checked at school.
- Report to school nurse if their child has symptoms of COVID-19, a positive test for COVID-19 or were exposed to someone with COVID-19 within the last 14 days.

The signed [COVID Back to School Form](#) will be required for any student attending Ignite in-person, regardless of whether they are a Boone, Kenton, or Walton-Verona student. These forms can be signed/completed and either:

- Scanned/mailed to [carole.daily@boone.kyschools.us](mailto:carole.daily@boone.kyschools.us)
- Faxed to 859-746-0045; Attn: First Aid Room
- Mailed to: Ignite Institute; Attn; First Aid Room; 37 Atlantic Avenue; Erlanger, KY 41018
- Given to the scholar's first period teacher **upon arrival of their first day back at school.**

**\*Just a reminder! Students should provide an updated immunization certificate to the school before returning. Keep in mind that your student must have a second Meningitis on or after their 16th birthday, and 2 Hep A's spaced 6 months apart. Also, please check to make sure your child's immunization certificate has not expired. Even if your student is virtual/remote, it is still a state requirement to have an updated certificate.**

If you have any questions/concerns re; this form or any other school related health considerations, please contact the Ignite First Aid Room at:

Nurse: Noelle Stoner ([rebecca.stoner@boone.kyschools.us](mailto:rebecca.stoner@boone.kyschools.us)) 859-817-3570, ext 16115

Health Clerk: Carole Daily ([carole.daily@boone.kyschools.us](mailto:carole.daily@boone.kyschools.us)) 859-817-3570, ext 16103

## Picture Day

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Picture day at Ignite is tentatively scheduled for November 2 and November 5.

More information to come!



## Spirit Wear

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If you ordered Spirit Wear earlier this year, or ordered your student's white lab coat last year, and have not picked it up yet, please stop by the school anytime between 8:00 am and 3:00 pm. Please call when you arrive and we will be happy to meet you at the door.

If you'd like to order Spirit Wear, please click on the link and place your order. If you prefer, there is the option to have it shipped to your house for a fee. You can place your order until September 28<sup>th</sup>, and delivery will be October 19<sup>th</sup>.  
<https://ignitefall2020.itemorder.com>

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## Contact Us

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**The Ignite institute**  
**at Roebling Innovation Center**  
**37 Atlantic Ave**  
**Erlanger, Ky 41018**  
**Phone- 859-817-3570**  
**Fax- 859-746-0045**  
**Web- [igniteinstitute.org](http://igniteinstitute.org)**